

Directions for embedding an .swf file into a powerpoint.

1. Save the .swf file to your hard drive.
2. Open power point
3. Within power point:
 - a. View: toolbars: control toolbox
 - i. Click on hammer icon (more controls)
 - ii. Scroll to shockwave flash object
 - b. You will now have “cross hairs” for your cursor. Click and drag on the powerpoint slide to create a box for the interactive map.
 - c. You should now see a rectangle on the slide with an “X” covering the entire box.
 - d. Right click on the box that you just created and choose “properties”.
 - e. In the dialogue box:
 - i. “Embed movie”: set to “true”
 - ii. “Playing”: set to “true”
 - iii. In cell next to “Movie”: put the path to the swf file
 - iv. Close out properties
 - f. Now run the slide show and the interactive map should function.
4. If you have questions or suggestions for making these instructions clearer, please contact [Steve longabau@msu.edu](mailto:Steve.longabau@msu.edu)

Directions for creating a PDF of an .swf file.

1. Save the .swf file to your hard drive
2. Open adobe acrobat
 - a. click on “Create” and choose “PDF from file”
 - b. navigate to .swf file and “open”, “OK”
3. The PDF should now be interactive. Click on it to make it function.
4. If you have questions or suggestions for making these instructions clearer, please contact [Steve longabau@msu.edu](mailto:Steve.longabau@msu.edu)